

City of Lidgerwood
Special Meeting Minutes

April 01, 2024

Council Room

8:00pm

The meeting was called to order by Mayor Kevin Oster with Council members DuWayne Irwin, Bill Illies, Deb Anderson, and Tanya Bohnenstingl present. Council member Richard Novotny was absent. Also, present was Cheryl Grenz.

The due to Dylan Anderson moving out of city limits his seat can be declared vacant or the city may call for a special election according to ND Century Code 40-04.1-03.

Motion by DuWayne Irwin to declare Dylan Anderson's seat vacant second by Tanya Bohnenstingl, motion carried with all in favor and none nay.

There was a discussion about advertising the City Superintendent position.

Motion by DuWayne Irwin to advertise the City Superintendent position second by Bill Illies, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies and Tanya Bohnenstingl in favor and none nay.

Mayor Kevin Oster let the Council know that Gaven is willing to help until the city hires someone and is willing to help train.

Motion by Tanya to do \$200.00 a week to do rounds and \$30.00 an hour for training and emergencies second by DuWayne Irwin, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies and Tanya Bohnenstingl in favor and none nay.

The council discussed the wages for the winter help.

Motion by DuWayne Irwin to give our winter help \$19.00 an hour and Dylan Biewer gets \$23.00 an hour second by Bill Illies, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies and Tanya Bohnenstingl in favor and none nay.

The auditor's salary was discussed.

Motion by DuWayne Irwin to raise her up \$200.00 a month starting April 1, 2024, second by Bill Illies, motion carried with all in favor and none nay.

There was a discussion about an assistant for the auditor during the summer to help organize office and files and to help the auditor catch up on work.

Motion by DuWayne Irwin to advertise for summer help 3 days a week at \$15.00 an hour to give Cheryl a hand second by Bill Illies, motion carried with all in favor and none nay.

There was discussion about changes to the employee handbook regarding annual leave and carryover, sick leave, fringe benefits and callback compensation.

Motion by DuWayne Irwin to change the annual leave to 1 to 3 years is 6.67 hours monthly – 80 hours yearly, 3 to 8 years is 10 hours monthly – 120 hours yearly, 8 to 16 years is 12 hours monthly – 144 hours yearly and 16 plus years 14 hours monthly – 168 hours yearly and change our carry over to 160 hours annually second by Bill Illies, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies and Tanya Bohnenstingl in favor and none nay.

Motion by Tanya Bohnenstingl to compensate 10% for any unused sick leave upon termination of employment second by DuWayne Irwin, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies, and Tanya Bohnentsingl in favor and none nay.

Motion by DuWayne Irwin to raise health insurance stipend [fringe benefits] to \$650.00 [per month] second by Tanya Bohnenstingl, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies and Tanya Bohnenstingl in favor and none nay.

Motion by Bill Illies that any call back is a minimum of an hour pay second by Tanya Bohnenstingl, motion carried with Deb Anderson, DuWayne Irwin, Bill Illies, and Tanya Bohnenstingl in favor and none nay.

Motion by DuWayne Irwin to adjourn meeting at 8:58 pm seconded by Tanya Bohnenstingl, motion carried with all in favor and none nay.

X

Cheryl Grenz
City Auditor

X

Kevin Oster
Mayor

Minutes are subject to revision and approval and the next regular council meeting.